



Bryon Williams

Practice Manager

801-643-1912
Bryonw@mac.com
www.bryonwilliams.com
www.linkedin.com/in/bryon-williams

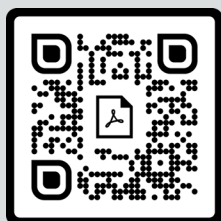
ABOUT ME

Having a deep understanding of specialized medical practices, I excel at implementing methods to improve workflow, patient quality measures and practice revenue. I've worked in practices that generate revenue well over \$1 million a year.

HOBBYS



LEADERSHIP



WORK EXPERIENCE

Practice Manager

2003-Present

eBrainMD, LLC, Bountiful, Utah

Responsible for the day-to-day operations of the clinic, marketing, accounts payable/receivable, insurance billing, surgery scheduling, and office management.

Billing Manager

2016 - Present

David Nathan, MD, SLC, Utah

Responsible for coordinating billing insurance companies and patients, posting payments, and receiving payments for patients seen by Dr. Nathan.

Bookkeeper

2016-December 2018

FFRNE (nonprofit), Bountiful, Utah

Responsible for the invoicing of services, accounts payable and receivable, and the coordination of tax fillings.

SKILLS

Industry Knowledge

Healthcare	Marketing	Spreadsheets
Tech Support	HR	Writing
Accounting	Finance	Instructional Design

Tools & Technologies

Office 365	Microsoft Outlook	Windows
Mac	Microsoft Word	Microsoft oneDrive
Email	OneNote	Messaging

Interpersonal Skills

Presentations	Interviewing	Mentoring
Management	Marketing	Personal Development
Teamwork	Communication	Project Management

REFERENCES

Brent L. Clyde, MD

Current Employer

531-777-2110

Brentclyde@me.com

Corrie Carver, FNP

Referring Provider

307-679-2938

corrie_carver@yahoo.com

Annette Rowe

Business Associate

801-540-5718

astanleyrowe@gmail.com

EDUCATION

University of
Pheonix 2006-2007

Weber State 1997-1998

University 2000-2001

CONNECT

